

Particulars for Cremation

Taunton Crematorium & Cemetery Office
Wellington New Rd, Taunton, Somerset TA1 5NE
01823 356381
crematorium@somersetwestandtaunton.gov.uk

Yeovil Crematorium & Cemetery Office
Bunford Lane, Yeovil, Somerset, BA20 2EJ
01935 476718
Yeovil.Crematorium@southsomerset.gov.uk

Details of the Deceased

Full Name of Deceased:		
Address:		
Title:	Age:	Gender:

Confirmation of Cremation

Day:	Date:	Time:
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Type of Service (Please Tick)

Full Service <input type="checkbox"/>	Committal <input type="checkbox"/>	No Service/Direct <input type="checkbox"/>	Delivery before service <input type="checkbox"/>
Extended Service <input type="checkbox"/>	Private Service <input type="checkbox"/>	Open to All <input type="checkbox"/>	Committal Curtains Open <input type="checkbox"/> TBA <input type="checkbox"/> Closed <input type="checkbox"/>
Name of Officiant:			
Denomination:		Cross: Remain <input type="checkbox"/>	Covered/removed <input type="checkbox"/>
Large Attendance.		Yes <input type="checkbox"/>	No <input type="checkbox"/>

I have explained to the applicant that standard Chapel bookings are for 40 minutes. A service time of 25 minutes and a combined 15 minutes for entering and exiting the Chapel allowing sufficient time to prepare for the next funeral. **Yes** Where a large attendance is expected, I have advised the family that they should reserve the subsequent service, for which a nominal supplementary fee is payable. This avoids their service appearing rushed, as it is not possible to 'run late' without causing distress and inconvenience to other service users. **Yes**

Music Requirements

Obitus <input type="checkbox"/>	Organist <input type="checkbox"/>	CD Supplied <input type="checkbox"/>	No Music <input type="checkbox"/>
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Chapel Assistant Required Yes No

* This only applies for Taunton Crematorium

Environmental Policy

In order for the Crematoriums to contribute effectively to the reduction of 'green house' emissions, some cremations may not be carried out until the following day after the funeral service. In any event, all cremations will be carried out within 24 hours after the funeral service. This is in line with the guiding principles in the 'Charter for the Bereaved' and the 'Code of Cremation practice'.

Cremation of Infants

I have informed the bereaved that on rare occasion there may be no tangible remains left after the cremation process has been completed. This is due to the cartilaginous nature of the bone structure.

Yes

If the warning is not given the bereaved may have been denied the choice of earth burial and thereby subjected to understandable distress.

Coffin Size The maximum dimensions of a coffin are:

Length 96 inches, (2438mm) **Width** 40 inches (1041mm) **Depth** 24 Inches (610mm)

Width:	Length:	Depth:
Weight Approx. [including coffin]		
Coffin Construction [Wood, Cardboard, Wicker etc.]		

Orthopaedic Implants and Metal Residues

Taunton & Yeovil Crematoriums participate in a national scheme, run and administered by the Institute of Cemetery and Crematorium Management [ICCM] where all metals recovered after cremation are sensitively collected and recycled. The whole income raised by the sale of the metals is donated to local charities and/or our local Hospital.

I give my consent to allow the recycling of recoverable metals YES NO

Signature of Applicant	Print Name
Funeral Director	Address
Contact Number	Signature

All Forms to be delivered no later than 09.30am, 3 working days prior to the Cremation

Data Protection

Yeovil and Taunton Crematorium provide services on behalf of Somerset Council. As a registered Data Controller, Somerset Council will process your information in accordance with the Data Protection Act 1998. This includes protecting the information we collect from you.

As an applicant your information is collected pursuant of Regulation 16 (1) (a) of the Cremation (England and Wales) Regulation 2008. Your information will only be used insofar as to administer the cremation, and to inform you of the availability of memorials.

The information you provide will be added to the Cremation Register which is kept for historical purposes. Please be assured that your information will not be disclosed without your consent unless we feel there is good reason to for example:

- For the detection and prevention of crime/fraudulent activity; or
- If there are serious risks to the public, our staff or to other professionals.
- To protect a child; or
- To protect adults who are thought to be at risk, i.e. if they are frail, confused or cannot understand what is happening to them

If you have any concerns in the way in which your personal data will be processed, or you would like further information please call 01935 462462 for Yeovil Crematorium **OR** 01823 356381 for Taunton Crematorium.

We will contact you by post after the Cremation service to give you opportunity to provide any feedback on how we could improve our services if you provide us with your email address on the Application for Cremation Form 1, and to provide you with information regarding assistance we offer and options for commemoration. If you do not wish to receive further communications from us by post, please contact us at:

Yeovil.Crematorium@southsomerset.gov.uk **OR** crematorium@somersetwestandtaunton.gov.uk

Hold Overs

As a Cremation Authority we are encouraged to minimise the environmental impact of cremations where practical to do so. Carbon Dioxide [CO₂] from fossil fuels is emitted from cremators during the cremation process. The CO₂ emissions are harmful to the environment and are at their highest when the cremator is in pre-heat mode. Generally, all cremations take place on the same day. To ensure that the cremators are used in the most efficient and least environmentally detrimental way, we may decide not to cremate on the same day the coffin is received and/or the funeral service is held. All cremations will take place within 24 hours of arrival.

If the Applicant does not wish for the deceased to be held over until the next day, they should write to the relevant Crematorium with their request. All requests should be received at least 48 hours before the service taking place.

All correspondence should be sent to either **Yeovil Crematorium, Bunford Lane, Yeovil, Somerset, BA20 2EJ** or **Taunton Crematorium, Wellington New Road, Taunton, TA1 5NE** or by emailing us. Please include Applicants Name, Address, Request and Signature.

Witnessing of Ashes

If this is not stated on the Application for Cremation Form 1 or on any subsequent Notice of Interment Forms, it will be assumed by the Crematorium that the Applicant does not wish to witness the ashes being interred. If the applicant has specified the ashes should be interred into the garden of remembrance, a period of 2 weeks is given before the interment takes place, to allow for a change of mind. In the event of a change of mind the applicant should contact the Crematorium Reception Team.

Cremated Remains / Ashes

Are generally available to collect by 09:00 the following day. The 15:20 and 16:00 services ashes will be available by 12 noon the following day at the latest.

Same Day Ashes

We offer a same day ashes service, only on the 10.00 and 10.40 services. Ashes from the 10.00 service may be collected at 14.30 and Ashes from the 10.40 may be collected at 15.00. Adequate notice is required.

Interments into the Garden of Remembrance

An additional interment charge applies at Yeovil Crematorium. If you require more details, please contact the office on 01935 476718 or Yeovil.Crematorium@southsomerset.gov.uk

Attendance

Taunton Crematorium has a seating capacity for 110 persons and further capacity for 190 standing. The chapel garden may also be used if required. Yeovil Crematorium has a seating capacity for 94 persons. We do not allow additional standing in the Chapel, due to increased risk factors. We can supply additional seating and standing in the foyer and waiting room by prior arrangement. It is advised that high attendance services should consider having an extended service. This will allow adequate time for persons to enter and exit past the coffin without feeling rushed.

Floral Tributes

Will be displayed within our designated Floral Tribute Areas for no longer than 7 days following the funeral. After this time, and if not collected by the family, the floral tribute shall be removed and recycled by the Crematorium.

Coffin Construction

The coffin must be made of suitable material, which when placed in the cremator and subject to the cremation process, is easily combustible and which does not emit smoke, give off toxic gas, or leave any retardant smears or drips after final combustion. No metal of any kind shall be used in the manufacture of such coffin, except as necessary for its safe construction and then only metal of a high ferrous content. Cross pieces must not be attached to the bottom of the coffin.

Coffin Fittings

No Metal Furniture or fittings whatever shall be used on a coffin for cremation. Coffin handles should be free from unnecessary metal components. External coatings to a coffin must allow for smokeless combustion and the use of nitro-cellulose varnish, polyurethane, melamine and any products containing polyvinyl [PVC] or melamine must not be used in coffin construction or furnishings. Water based lacquer free from additives containing heavy metals may be used for coating a coffin furnishing. The exception to the foregoing is the use of polystyrene, which is restricted to the coffin nameplate only and this must not exceed 90 grams in weight.

Coffin Lining

The use of sawdust, cotton wool or shredded paper within the coffin must be avoided. If a lining of a coffin is necessary, this should be manufactured from polythene not exceeding 75 Microns in thickness, lead or zinc must not be used.

What can be placed in the coffin:

Photos of your loved one's family and friends, moments that were special to them, or anything else you think they may have liked.

Letters – Love letters, or farewell notes from friends and family.

Flowers – Dried Bouquets from a special occasion, like a wedding, or a new arrangement of their favourite blooms. (Please remember to remove all plastics and any oasis)

Religious items – Scripture, prayer beads or articles of faith, such as a Kangha

Cremated Remains – of someone who was.

What cannot be placed in the coffin:

Anything Combustible – bottles of alcohol, or lighters

Pacemakers.

Implantable Cardioverter - Defibrillators (ICDs)

Spinal Cord Stimulators

Internal Pumps/Ports

Radio – active devices

Batteries, mobile phones, TV remotes, e-cigarettes, glass items including bottles/jars

Plastic, coconuts and any other items that may have air trapped inside

Fabrics such as Leather, Latex and vinyl.